



NBCC Shram Setu

NBCC (India) Limited

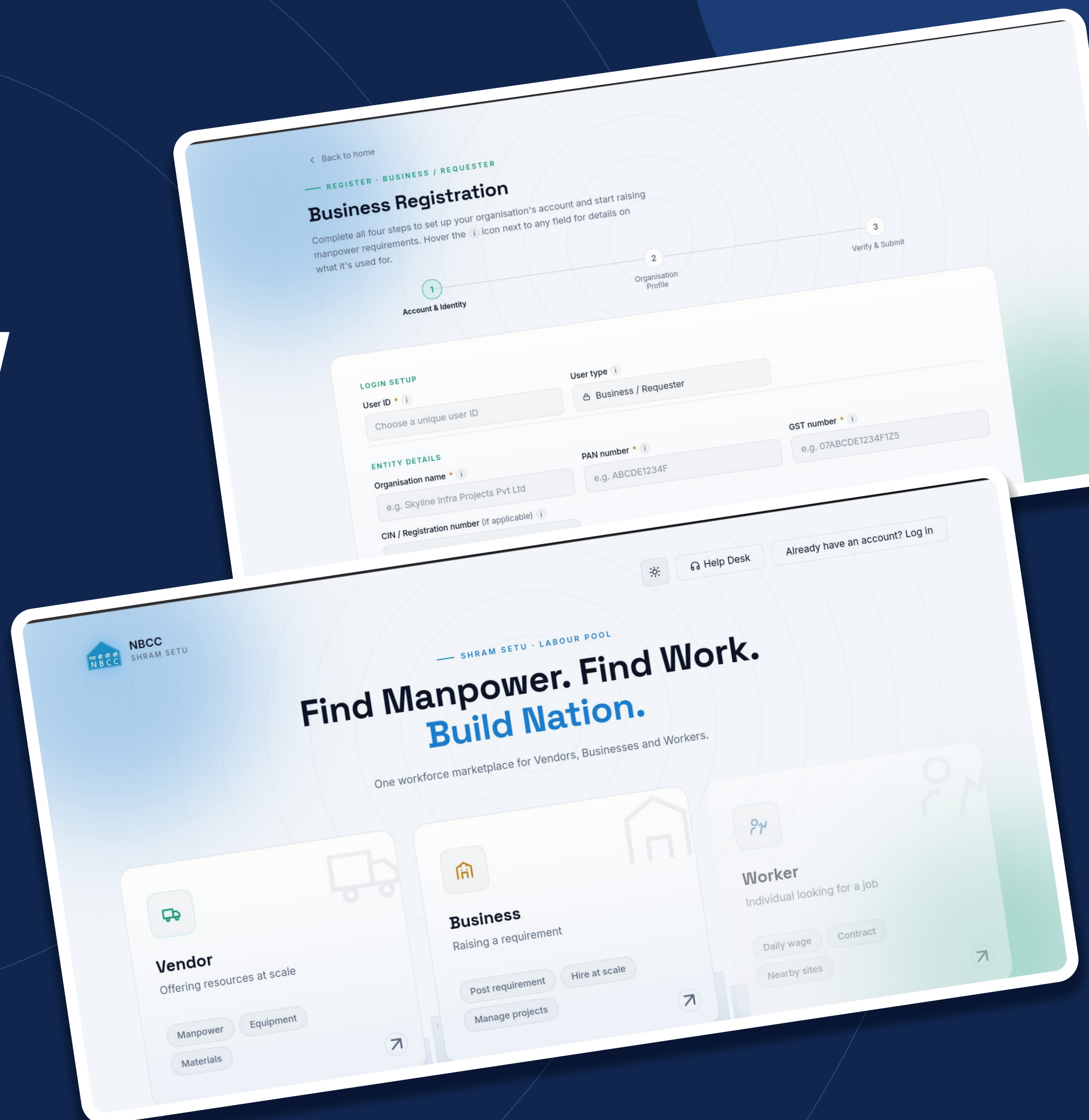
ANNEXURE-II

Business / Contractor / Organization Registration

Step-by-step guide | NBCC Shram Setu Portal

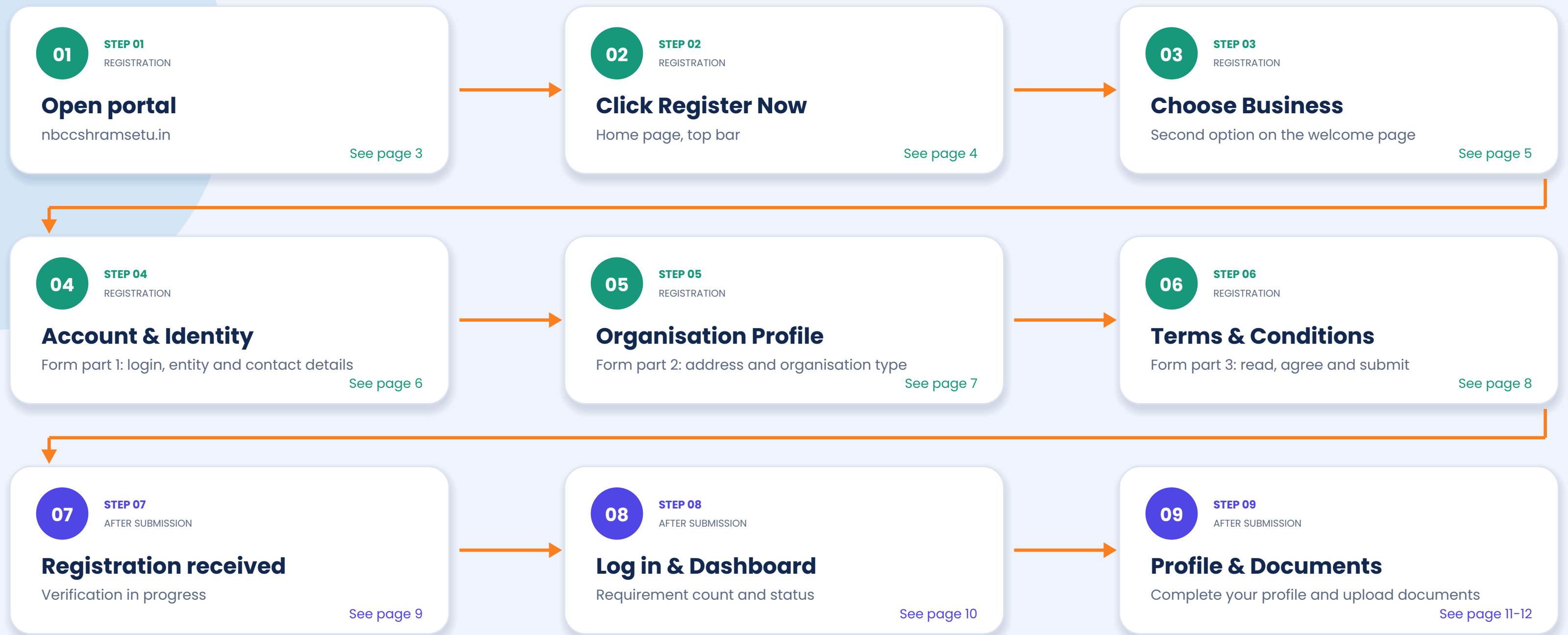
PORTAL

nbccshramsetu.in



Registration Flow

Annexure-II | Flow chart for Business Person / Contractor / Organization registration



SHORTCUT

Click Register as Business in the welcome pop-up to skip steps 02 and 03 and go straight to the form.

AFTER SUBMISSION

The admin team verifies your details and notifies you by SMS and email. A copy of the terms and conditions is also emailed to you.

Open the Portal

Visit nbccshramsetu.in in your web browser.



1

Enter the web address

nbccshramsetu.in

2

Register as Business

Shortcut: opens the form directly and skips steps 02 and 03.

3

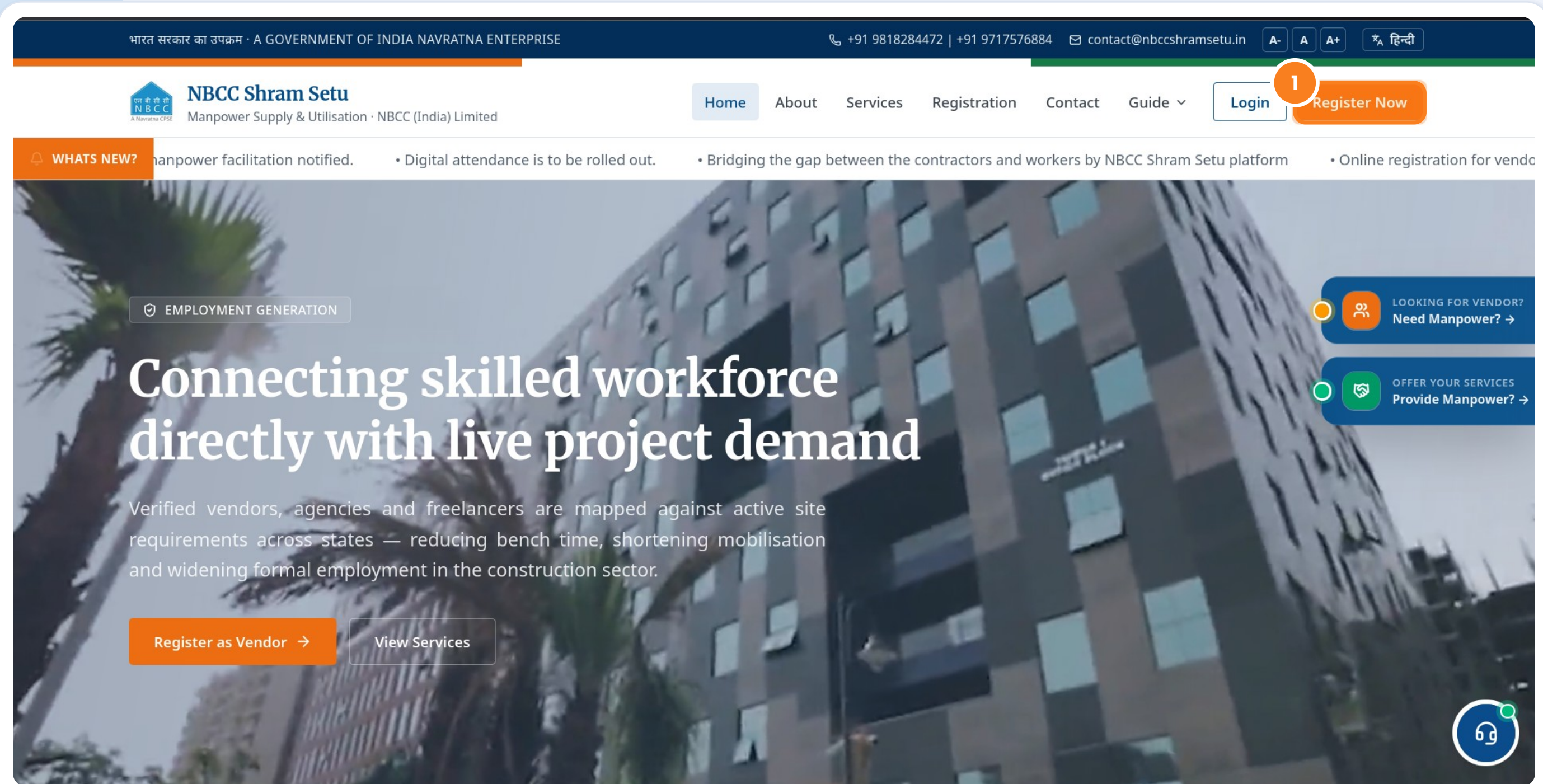
Close the pop-up

Click X to close the welcome window, then continue to step 02.

Two ways in: use the Register as Business shortcut, or close the pop-up and follow steps 02 and 03.

Click Register Now

Use the Register Now button on the home page.



1

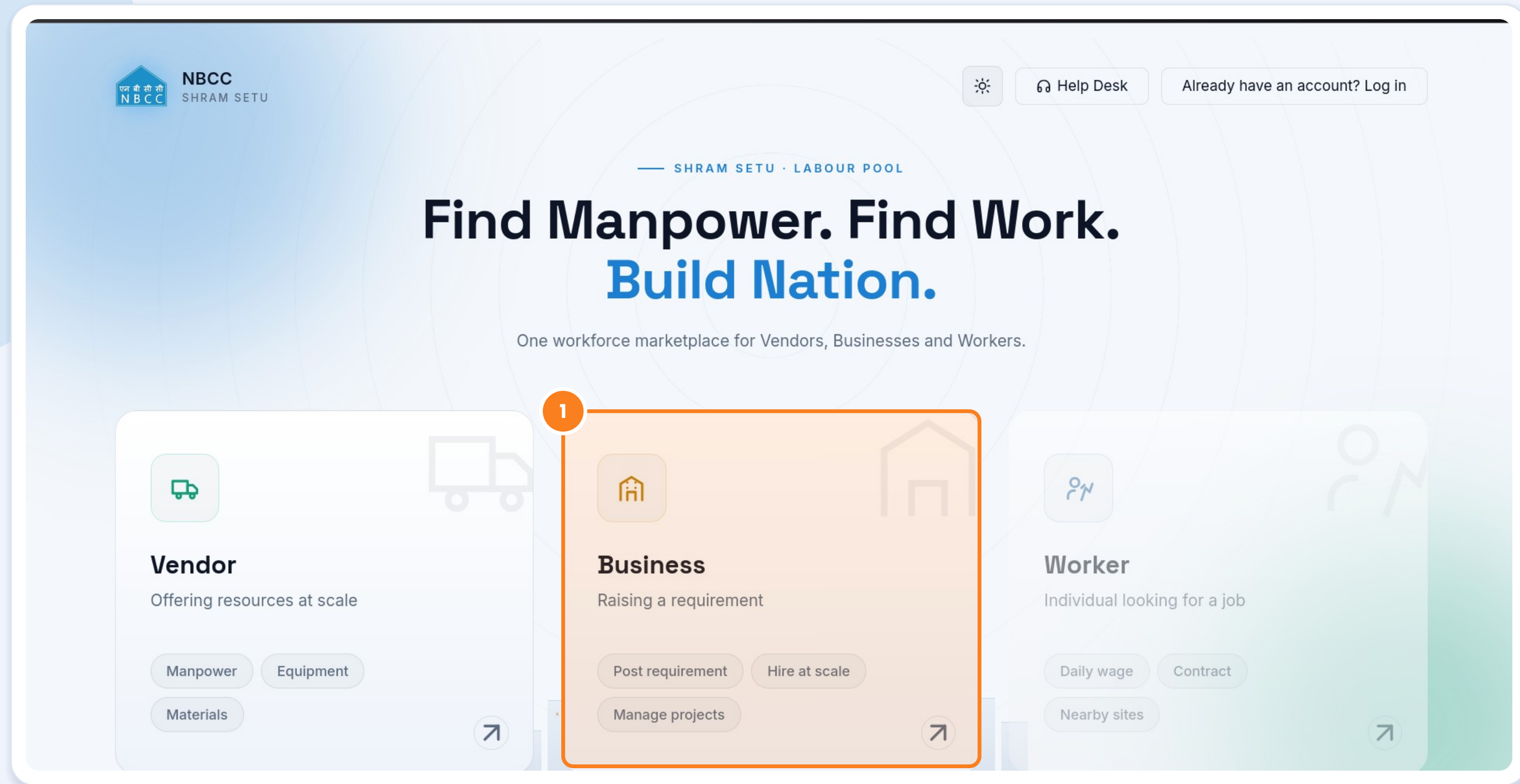
Register Now

Top bar of the home page, on the right.

Already registered? Use Login, next to Register Now.

Choose Business

Select the Business card to open the registration form.



1

Business

Second option. Raising a requirement: post requirement, hire at scale, manage projects.

Pick Business, not Vendor. Vendors offer manpower; Businesses raise requirements.

Account & Identity

Registration form, part 1 of 3: create your login and entity details.

[Back to home](#)

REGISTER · BUSINESS / REQUESTER

Business Registration

Complete all four steps to set up your organisation's account and start raising manpower requirements. Hover the *i* icon next to any field for details on what it's used for.

1

Account & Identity

2

Organisation Profile

3

Verify & Submit

LOGIN SETUP

User ID * *i*

1

Choose a unique user ID

User type *i*

Business / Requester

ENTITY DETAILS

Organisation name * *i*

2

e.g. Skyline Infra Projects Pvt Ltd

PAN number * *i*

3

e.g. ABCDE1234F

GST number * *i*

4

e.g. 07ABCDE1234F1Z5

CIN / Registration number (if applicable) *i*

5

e.g. U45201DL2015PTC123456

6

SCROLL DOWN

1

User ID

Choose a unique user ID.

2

Organisation name

Enter the registered name.

3

PAN number

Enter the organisation's PAN.

4

GST number

Enter your GSTIN.

5

CIN / Registration no.

Only if applicable.

6

Scroll down

Add the authorised contact person and a password (min. 8 characters), then click Continue.

Fields marked with an asterisk (*) are mandatory.

Organisation Profile

Registration form, part 2 of 3: add your address and organisation type.

[Back to home](#)

REGISTER · BUSINESS / REQUESTER

Business Registration

Complete all four steps to set up your organisation's account and start raising manpower requirements. Hover the *i* icon next to any field for details on what it's used for.

1

Account & Identity

2

Organisation Profile

3

Verify & Submit

REGISTERED / CORPORATE OFFICE ADDRESS

Registered / corporate office address * *i*

Corporate / registered office address

1

State * *i*

Start typing e.g. Delhi

2

City * *i*

Select a state first

3

PIN code * *i*

Select a city first

4

ORGANISATION TYPE

Legal status * *i*

Industry / s

SCROLL DOWN

5

Year of establishment (optional) *i*

1 Office address
Registered / corporate office address.

2 State
Start typing and select.

3 City
Available after choosing the state.

4 PIN code
Available after choosing the city.

5 Scroll down
Select legal status and industry / sector (required), set the engagement type, then click Continue.

Year of establishment, landline and alternate contact are optional.

Terms & Conditions

Registration form, part 3 of 3: read the terms, agree and submit for verification.

REGISTER · BUSINESS / REQUESTER

Business Registration

Complete all four steps to set up your organisation's account and start raising manpower requirements. Hover the ⓘ icon next to any field for details on what it's used for.

1

Account & Identity

2

Organisation Profile

3

Verify & Submit

BUSINESS REGISTRATION TERMS & CONDITIONS * ⓘ

1

Nature of the Portal. I understand that the NBCC Shram Setu Portal is a digital facilitation platform. Registration, verification, validation or activation on the Portal shall not, by itself, constitute empanelment, pre-qualification, certification, recommendation or guarantee by NBCC (I) Limited regarding my statutory compliance, technical capability, financial capacity, workforce quality or performance.

Contractual basis. I am a Business/Contractor/Agency working under NBCC (I) Limited and shall register and use the NBCC Shram Setu Portal in accordance with the applicable tender/GCC/SCC/work order and other binding contractual provisions.

Engagement is mine, not NBCC's. I understand that any manpower engagement arising through the Portal shall be between me and the Manpower Vendor/Labour Contractor on mutually agreed terms. Any "Work Order" or similar engagement document generated through the Portal shall not be construed as an NBCC work order, purchase order or direct manpower engagement, unless NBCC is expressly shown as a contracting party under a separate written contract.

2

☐ I agree to the above Business Registration terms and conditions, and confirm that all details provided are accurate.

3

After you submit, our admin team will review and verify your organisation's details. You'll be notified once your account is approved and ready to raise requirements.

< Back

Submit for verification →

1

Read the terms

Business Registration terms and conditions. Scroll inside the box to read all of it.

2

Agree and confirm

Tick to accept the terms and confirm your details are accurate (required).

3

Submit for verification

Click to submit your registration.

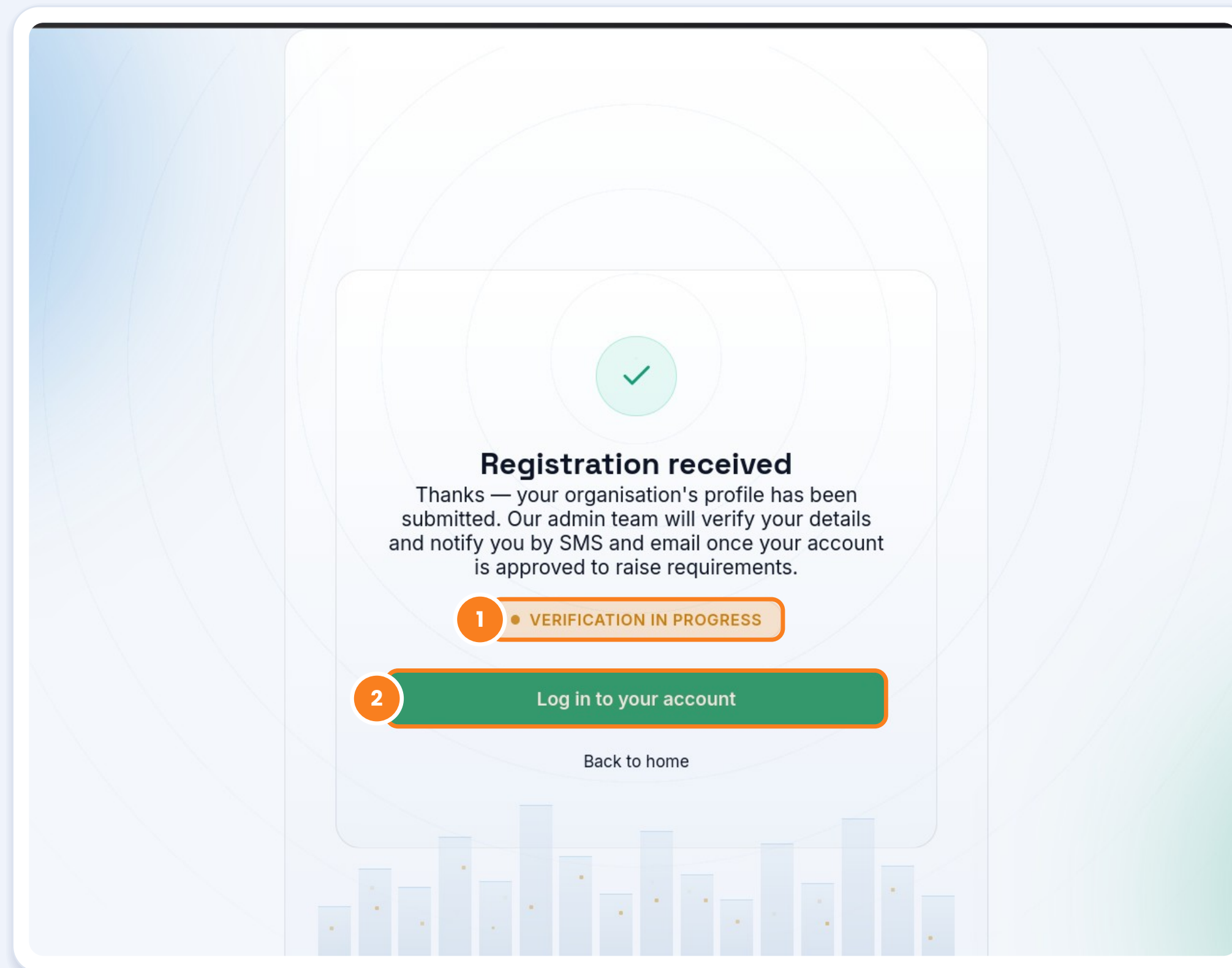
A copy of these terms and conditions will be sent to your registered email after you submit.

NBCC Shram Setu | Business Registration | Annexure-II

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Registration Received

Your organisation's profile is submitted for admin verification.



- 1 Verification in progress**
You will be notified by SMS and email once approved.

- 2 Log in to your account**
Opens the login page.

Check your inbox: the terms and conditions you agreed to are emailed to you.

Business Dashboard

Log in with the credentials you created. Your Business Panel opens.

The screenshot shows the NBCC Business Panel interface. At the top, there's a header with a menu icon, the NBCC logo, and the text 'Business Panel'. On the right of the header are a settings icon and a 'Logout' button. A left sidebar (callout 1) contains a 'Business' section with a sub-section 'Dashboard' (highlighted), and links for 'Raise Requirement', 'Requirements', 'Vendor Applications', and 'Profile'. The main content area is titled 'Nbcc_business' with user details: 'Nbcc_business · owner · GSTIN 09AAOCA8354Q1ZK · Member since 15/10/26'. A top navigation bar (callout 2) has 'All Requirement' and '+ Raise New Requirement' buttons. Below this is a row of five summary cards (callout 3): 'REQUIREMENTS RAISED' (0), 'ACTIVE REQUIREMENTS' (0), 'CLOSED REQUIREMENTS' (0), 'COMPLETED WORK ORDERS' (0), and 'VENDORS ENGAGED' (0). The main area is divided into two sections. The left section, 'Action Items & Alerts' (callout 4), has a heading and a subtext 'click any item to jump straight to it.' It contains two items: '0 New Applications Pending' (UPDATED) and 'All Active Requirements On Track' (ACTIVE). The right section, 'Account Completion' (callout 5), has a heading and a subtext 'Finish setup to raise Requirements faster.' It shows a progress bar at 67% for 'Profile completion' and a list of items: 'Company profile & GST details', 'Authorized signatory ID proof', 'Bank account & cancelled cheque', 'PAN & incorporation certificate', 'Annual turnover declaration', and 'Preferred vendor category mapping'. The last two items have 'Complete' links.

1

Menu

Dashboard, Raise Requirement, Requirements, Vendor Applications and Profile.

2

Raise New Requirement

Start a new manpower requirement.

3

Summary cards

Requirements raised, active and closed, completed work orders and vendors engaged.

4

Action Items & Alerts

New applications and requirements that need your attention.

5

Account Completion

Shows the profile items still pending. Use the Complete links to finish them.

Requirement counts and status update here as you raise and manage requirements.

Complete Your Profile

Click Profile in the menu to review your details and finish verification.

Business Panel

Business

Dashboard

Raise Requirement

Requirements

Vendor Applications

Profile

1

✓ Verification pending. You can raise requirements once our team verifies your documents.

Dashboard > Profile

5 Save changes

Business Profile

Company details, primary contact, and the documents needed to verify your organisation.

2

Company & registration summary

Locked fields from your original registration.

Nbccc_business

VERIFICATION PENDING

Business ID NBCC-BUS-2025-00118 · Member since 15 Oct 2026

REGISTRATION DETAILS

LEGAL STATUS

LLP

PAN NUMBER

HKUHI8768F

CIN NUMBER

—

NATIONALITY

Indian

GST NUMBER

09AAOCA8354Q1ZK

TAN NUMBER

—

CONTACT DETAILS

CONTACT PERSON

Nbcc_business

DESIGNATION

owner

3

SBG / RBG Reference

Select your referring Strategic or Regional Business Group.

SELECT REFERRING SBG / RBG *

-- Choose SBG / RBG Reference --

Your business will be mapped under this reference for umbrella tracking.

4

Profile completion

Based on details filled and documents uploaded.

33%

of profile complete

Company & registration summary

1

Verification status

You can raise requirements once our team verifies your documents.

2

Registration summary

Locked fields from your registration: legal status, PAN, GST and contact details.

3

SBG / RBG Reference

Select your referring Strategic or Regional Business Group (required).

4

Profile completion

Tracks the details filled and documents uploaded.

5

Save changes

Click after updating your profile.

Scroll down on the Profile page to reach Verification documents.

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Upload Documents

Upload clear scans or photos (PDF, JPG or PNG, up to 10MB each).

Business Panel

Business

- Dashboard
- + Raise Requirement
- Requirements
- Vendor Applications
- Profile**

Verification documents
Upload clear scans or photos (PDF, JPG or PNG, up to 10MB each).

Company PAN Card **MANDATORY**
NOT UPLOADED
Drag & drop or click to upload

GST Registration Certificate **MANDATORY**
NOT UPLOADED
Drag & drop or click to upload

Certificate of Incorporation **MANDATORY**
NOT UPLOADED
Drag & drop or click to upload

Board Resolution / Authorization Letter **OPTIONAL**
NOT UPLOADED
Drag & drop or click to upload

Cancelled Cheque / Bank Proof **MANDATORY**
NOT UPLOADED
Drag & drop or click to upload

4 required document(s) still need to be uploaded.

3 Save changes

1

Mandatory documents

Company PAN card, GST registration certificate, certificate of incorporation and cancelled cheque / bank proof. Drag & drop or click a box to upload.

2

Optional document

Board resolution / authorisation letter.

3

Save changes

Click to save. The note beside it shows how many required documents are pending.

Once all mandatory documents are uploaded, our team verifies them and you can start raising requirements.